## Government of West Bengal

Finance (Audit) Department
"NABANNA"

325, Sarat Chatterjee Road
Howrah – 711 102

No. 4712-F(P2)

Howrah, the 22<sup>nd</sup> November, 2024

## NOTIFICATION

In exercise of the power conferred by the explanation to Section 25 of the Negotiable Instrument Act, 1881 (XXVI of 1881), read with Government of India, Ministry of Home Affairs, Notification No.20/25/56-pub(I) dated the 8th June, 1957, the Governor is pleased to declare the days as specified at List I below to be Public Holidays during the year 2025.

- 2. The Governor is also pleased to notify that the offices under the Government of West Bengal with the exception of the offices of the Registrar of Assurances, Kolkata and Collector of the Stamp Revenue, Kolkata shall be closed on the days as specified at List-II below which are not declared to be public holidays, during the year 2025.
- 3. Further, the Governor is pleased to declare that the days as specified at List-III may be observed as Sectional Holidays in the year 2025 for the employees of different communities mentioned against the day.

<u>List-I (Public Holida</u>	ys in 20	25 under the N. I. Act)
New Year's Day		1st January, Wednesday
Netaji's Birthday	:	23 <sup>rd</sup> January, Thursday
Doljatra	:	14th March, Friday
Eid-Ul-Fitr	:	31st March, Monday
Mahavir Jayanti	:	10th April, Thursday
Birthday of Dr. B. R. Ambedkar	:	14th April, Monday
Bengali New Year's Day(Nababarsha)	:	15th April, Tuesday
Good Friday	:	18th April, Friday
May Day	:	1st May, Thursday
Birthday of Rabindranath Tagore	:	9th May, Friday
Buddha Purnima	:	12 <sup>th</sup> May, Monday
(**) Id-Ud-Zoha (Bakrid)	:	7th June, Saturday
Independence Day	:	15th August, Friday
Janmastami	:	15th August, Friday
Durga Puja, Maha Saptami	:	29th September, Monday
Durga Puja, Maha Astami	:	30th September, Tuesday
Durga Puja, Maha Nabami	:	1st October, Wednesday
Durga Puja, Dasami	:	2 <sup>nd</sup> October, Thursday
Birthday of Gandhiji	:	2 <sup>nd</sup> October, Thursday
	:	6th October, Monday
Lakshmi Puja	:	20th October, Monday
Kali Puja	· :	23rd October, Thursday
Bhratridwitiya		25 October, Theready

Chhat Puja		27th October, Monday
Birthday of Guru Nanak		5th November, Wednesday
Christmas Day	:	25th December, Thursday

Yearly Closing of Bank Account	:	1st April (Tuesday) (for Banks only)

List-II (Holidays under the	order (	of State Government in 2025)
Day after Saraswati Puja	:	3rd February, Monday
Birthday of Thakur Panchanan Barma	:	14th February, Friday
Shab-e-Barat	:	14th February, Friday
Shivaratri	:	26th February Wednesday
(**) Day after Doljatra	:	15th March Saturday
Birthday of Shri Shri Harichand Thakur (Madhu Krishna Troyodashi Tithi)	:	27th March, Thursday
Day after Eid-Ul-Fitr	: "	1st April, Tuesday
Day before Id-Ud-Zoha (Bakrid)	:	6th June, Friday
Rathayatra	:	27th June, Friday
(**)Rakhi Bandhan		9th August, Saturday
Fateha-Dwaz-Daham	:	5th September, Friday
Durga Puja, Maha Chaturthi	:	26th September, Friday
(**) Durga Puja, Maha Panchami	:	27th September, Saturday
Additional Day for Durga Puja	:	3rd October, Friday
(**) Additional Day for Durga Puja	:	4th October, Saturday
Additional Day for Lakshmi Puja	:	7th October, Tuesday
Additional Day for Kali Puja	:	21st October, Tuesday
Additional Day for Kali Puja	:	22nd October, Wednesday
Day after Bhratridwitiya	:	24th October, Friday
Additional Day for Chhat Puja	:	28th October, Tuesday
(**) Birthday of Birsa Munda	:	15th November, Saturday
Karam Puja		To be notified later on

- (#) Birthday of Pandit Raghunath Murmu falls on 12th May, Monday, which is a holiday under N.I. Act and therefore has not been shown separately in List II
- (##) Parshwanath's Rathajatra falls on 5th November, Wednesday, which is a holiday under N.I. Act and therefore has not been shown separately in List II
- (###) This year Doljatra and Holi fall on same day so 'Holi' has not been shown separately in List-

List-III (Sectional Holidays in 2025)		
'Prakash Purab' of Guru Gobind Singh Ji for employees belonging to Sikh community	:	6th January, Monday
Birthday of Guru Rabidas(for the followers of Guru Rabidas)	:	12th February, Wednesday
Easter Saturday	:	19th April, Saturday [for Christians only]
Hul Diwas	:	30th June, Monday [For Adivasi (Santhal) only]

## Note:

1. Sundays are holidays under the Negotiable Instrument Act.

2. In the year 2025, the following festivals/occasions fall on Sundays which are public Holidays under N.I. Act and hence have not been included in lists:

Birthday of Swami Vivekananda

12th January, Sunday 26th January, Sunday

ii) Republic Day iii) Saraswati Puja [Sree Panchami]

2nd February, Sunday

iv) Ram Navami

6th April, Sunday

v) Muharram

6th July, Sunday

vi) Birthday of Poet Bhanu Bhakt (for Darjeeling & Kalingpong District only) 13th July, Sunday

21st September, Sunday

vii) Mahalaya

28th September, Sunday

viii) Durga Puja, Maha Shashthi

3. The holiday with double asterisk marks i.e. (\*\*) is applicable to those Government Offices only where Saturdays are not observed as full holiday.

## GENERAL INSTRUCTIONS TO BE FOLLOWED IN ALL TYPES OF HOLIDAYS INCLUDING HOLIDAYS FOR THE MUSLIM FESTIVALS

- No substitute holiday shall be allowed if any of the festival holidays initially notified subsequently happens to fall on a weekly off or any other non-working day or in the event of more than one festival falling on the same day.
- If there is any change in the date of Eid-Ul-Fitr, Id-Ud-Zoha, Muharram, Fateha-Dwaz-Daham, Shab-e-Barat depending upon the sighting of the moon, holiday will be declared by a separate order for the date on which the festival would be actually observed in lieu of the date originally notified as holiday for this festival.
- It may happen that the change of date of abovementioned occasions has to be notified at a 3. very short notice. In such a situation, announcement would be made through T.V./A.I.R./News Papers and Heads of Department / Offices of the State Government may take action according to such announcements without waiting for formal order about the change of date.

By order of the Governor,

Sd/- P.K.Mishra Additional Chief Secretary to the Government of West Bengal

No. 4712/1(300)-F(P2)

Howrah, the 22<sup>nd</sup> November, 2024

Copy forwarded for information and necessary action to:

- 1. The Principal Accountant General (A&E), West Bengal, Treasury Buildings, Kolkata 700 001.
- The Principal Accountant General (Audit) West Bengal, Treasury Buildings, Kolkata 700 001. 2.
- The Accountant General (Receipts, Works and Local Bodies Audit), West Bengal, C.G.O. Complex, 3. 3 M.S.O. Buildings, 5th Floor, Block-DF, Sector-I, Salt Lake, Kolkata - 700 064.
- The Principal Secretary to the Hon'ble Chief Minister, Government of West Bengal. 4.

5.	The Chief Secretary to the Government of West Bengal.  The Personal Secretary to HMOS(IC), Finance Department, Govt. of West Bengal.  The Personal Secretary to HMOS(IC), Finance Department, Govt. of West Bengal, A/2, State Emporia Buildings, Baba
6.	The Personal Secretary to HMOS(IC), Finance Department, Govt. of West Bengal, A/2, State Emporia Buildings, Baba The Resident Commissioner, Government of West Bengal, A/2, State Emporia Buildings, Baba  [All Procedure Force Many Delhi = 110,001]
7.	Kharak Singh Marg, New Delhi – 110 001.
_	Kharak Singh Marg, New Delhi – 110 001.  The Additional Chief Secretary/Principal Secretary/Secretary(All)
8.	The Additional Cities Secretary ( Timespan 2007)
_	Departments).  The Commissioner
9.	A distinguished Secretary/Deputy Secretary, Finance Day
10	The Special Secretary Additional Secretary,
11.	TheDepartment/Directorate.
12.	The Director of Treasuries & Accounts, West Bengal, The New India Assurance Buildings, 4, Lyons
	Range, Kolkata – 700 001.
12	The District Magistrate/District Judge/Superintendent of Police(All).
13.	(All)
14.	The Sub-Divisional Officer(All)
	The Pay & Accounts Officer, Kolkata Pay & Accounts Office-I, 3 <sup>rd</sup> Floor, Old Khadya Bhawan, 11A,
15.	The Pay & Accounts Officer, Kolkata Pay & Accounts Office-1, 5 11001, 5 11001,
	Mirza Ghalib Street, Kolkata – 700 087.
	The Pay & Accounts Officer, Kolkata Pay & Accounts Office-II, 2 <sup>nd</sup> & 3 <sup>rd</sup> Floor, Old Khadya Bhawan,
16.	The Pay & Accounts Officer, Rolkata Pay & Accounts Office 17,2
	11A, Mirza Ghalib Street, Kolkata – 700 087.  The Pay & Accounts Officer, Kolkata Pay & Accounts Office-III, Subhanna, S.G.O Complex, 5 <sup>th</sup> & 6 <sup>th</sup>
17.	The Pay & Accounts Officer, Kolkata Pay & Accounts Office-III, Subitalina, 3.3.0 Complex, 9
10	The Section Officer & D.D.O., Finance (Accounts) Department, West Bengal Secretariat, Nabanna,
	744 103
5941	The Accounts Officer, West Bengal Secretariat, Bikash Bhawan, Salt Lake, Kolkata – 700 091.
19.	The Accounts Officer, west bengal secretariat, bliash bliasher,
20	Treasury Officer,
20.	Treasury Officer, in the state of the
21.	Sri Sumit Mitra, Network Administrator, Finance Department, for uploading this Notification in the
	Finance Department Website.
	alla
	22.11.24
	Special Commissioner

Special Commissioner Government of West Bengal